



Springdales Children's School

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CBSE Affiliation No. 1730224

3rd July 2020

Dear students,

We are glad to resume our online learning process from 6th of July.

You're going to have your online classes through Google Meet and Google classroom.

A) GOOGLE MEET - It will be used for attending live classes, the link for which will be sent by us daily through your WhatsApp.

Process for using Google meet:

- 1) Click on the link sent by us through WhatsApp. (Google meet should be already downloaded from Play Store.)
- 2) Click on "Ask to join"(before 10 minutes of class).
- 3) Keep your microphone on "Off" mode, other than the teacher's permission.
(-Use earphones/headphones)
- 4) Wear your school uniform during class.
- 5) Fix your seat at a silent place in your house and be seated with your school bags with all the copies, books and water bottle.
- 6) You will be having 1 or 2 live classes in a day according to the timetable shared by the teacher.

Timings for Live class:-

First period - 9:00 a.m. to 9:45 a.m.

Second period - 10:15 a.m. to 11:00 a.m.

Note:- Please do not share this link to anyone else.

(B) GOOGLE CLASSROOM -It will be used to watch recorded videos and classwork and also to submit your homework.

Process for using Google classroom: -

- 1) Open Google classroom. 2) Click on "+" sign on the top- right corner.
- 3) Click on "Join class".
- 4) Enter the class code (given by your class teacher).
- 5) Click on "join" on the top -right corner.
- 6) Check the videos in the "stream folder "and "class work folder".

Helpline numbers:-

For technical queries: **Neeraj Nagar- 99295 63077**

Other queries: **8696247111**

Timings for helpline: 8:30 a.m. to 12:30 a.m.

During the teaching hours do not disturb the teachers and be alert.

May God protect and keep us safe.

Regards,

Principal.

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